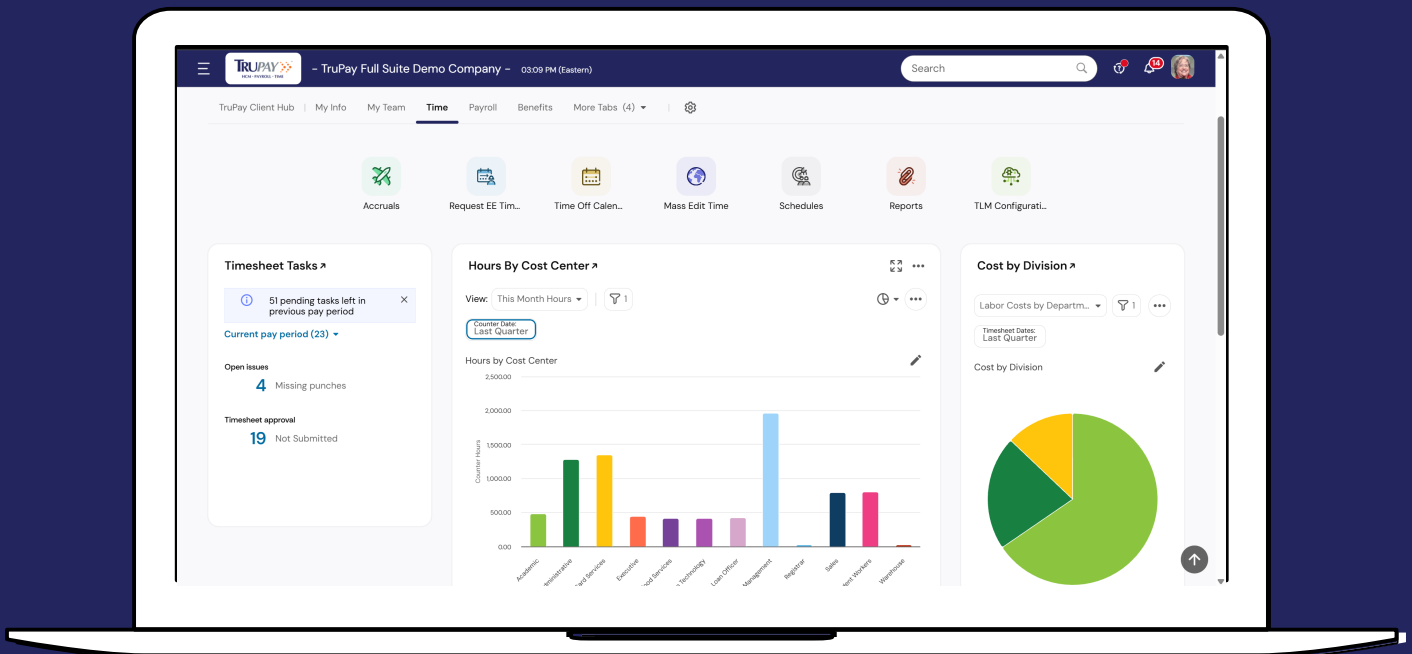


Time

Streamline time tracking with consistent, fair rules.

Time enables organizations to simplify and automate routine tasks, including approving timesheets, correcting exceptions, responding to time-off requests, and managing schedules with flexible workflows. A robust pay calculation engine, automated notifications, configurable reports, and real-time access to accurate time information help you minimize compliance risk.



Consistent, Fair Rules

With Time, our robust pay calculation engine provides a comprehensive set of rules to easily model your current policies and align with federal and state regulations. This ensures your policies are enforced consistently and fairly across all your employees, minimizing compliance risk.



Accurate Data Capture

Collect data from a variety of sources, including timeclocks, telephony, web entry, and mobile. Whether you have a dispersed workforce or all your employees in one location, you can mix and match how you collect data based on your organization's needs.



Real-Time Visibility

An easy-to-use, configurable dashboard allows managers to track key data and perform common tasks on one screen, driving more-informed decision making. Automated notifications and alerts also provide additional visibility into actions that need to be taken in order to align with operational goals.

Key benefits

For HR Professionals and Managers

Drive efficiencies by simplifying routine time and attendance tasks

Improve compliance and mitigate risk with automatic updates to available pay rules

Reduce the administrative burden of managing employee attendance and accruals

Assign and track employees' schedules with ease

Gain strategic insights through real-time reporting at the click of a button

Stay ahead of the curve with proactive notifications to help you align with organizational goals

Easily and quickly make historical timesheet changes, triggering the retro pay processes

Avoid timesheet errors and payroll delays with Continuous Timesheet Readiness Processing constantly running in the background and notifying managers of potential timesheet errors prior to the due date

For Employees

Get easy, instant access to important information, including timesheets and schedules

Enjoy multiple user-friendly ways to enter and review time information, including by timeclock, web, and mobile

Easily manage time-off requests, schedules, timecards, overtime requests, and more via a curated employee portal

Conveniently launch routine tasks in the mobile app with the tap of a smartphone using NFC tags

Allow your people to care for each other by donating needed time off to an individual or a pool with Peer-to-Peer Time Off Donations

Key features of Time

Drag and drop custom workflows

Robust pay calculation engine

Exception management

Continuous Timesheet Readiness Processing

Automated points tracking

Open absence tracking

Timesheet management

Flexible, configurable time allocation

Mass editing tools

Robust, real-time reporting with auto-distribution

Comprehensive, configurable dashboard

Multiple, user-friendly timesheet formats

Data collection via timeclock, telephony, web, and mobile

Geofencing capabilities

Offline punch capture

Schedule creation manager

Automated, proactive SMS, email, and in-application push notifications

Peer-to-Peer Time Off Donations

Mobile-friendly employee and manager self-service

Historical timesheet changes and retro pay